

**GBRA**

Guadalupe-Blanco River Authority

Your Trusted  
Water Resource

**GBRA.ORG**

# Region 11: Guadalupe Regional Flood Planning Group Meeting

Tuesday, September 12, 2023  
2:00pm

## Agenda Item 1

### Call to Order

1. Attendance
2. Individuals attending in-person, please sign-in

Welcome

Agenda Item 2

Agenda Item 3

## Approval of Meeting Minutes

1. Approval of meeting minutes from June 27, 2023  
Region 11 RFPG Meeting.

**Meeting Minutes**  
**Region 11 Guadalupe Regional Flood Planning Group Meeting**  
**June 27, 2023 at 2:00 PM**

**Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Doug Miller Melissa Reynolds*	<i>Agricultural</i>	X
John Johnston	<i>Counties</i>	X
Lon Shell	<i>Counties</i>	X
Bobby Christmas	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	X
Doug Sethness Jennifer Urban*	<i>Flood districts</i>	X
Vacant	<i>Industries</i>	
Joseph Pantalion John Espinoza*	<i>Municipalities</i>	*
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe	<i>River Authorities</i>	X
Gian Villarreal Tami Norton*	<i>Small Business</i>	X
Ronald (Ron) Fieseler Ben Eldridge*	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( ) / Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	X
Hollie Hischer Bierbauer	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	
Ryke Moore	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Don Durden	Public	X
Doris Cooksey	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **13**

Number required for quorum per current voting positions of 15: **8**

**Other Meeting Attendees:**

Lauren Willis, GBRA (Facilitator)

Carl Westergard, GBRA (IT)

Jay Scanlon, Freese & Nichols, Inc.

Adam Conner, Freese & Nichols, Inc.

Morgan White, Freese & Nichols, Inc.

Allison Hand, Freese & Nichols, Inc.

Elise Arceneaux, Freese & Nichols, Inc.

Daniel Harris, Scheibe Consulting

Sage Counts, Scheibe Consulting

Velma Danielson, Blanton & Associates

Dennis Engelke, Caldwell County

Bill Barker, Great Springs Project

Kelly Fuller, Guadalupe County

Ben Eldredge, Cow Creek GCD

Tim Crow, City of Gonzales

Carly Farmer, City of New Braunfels

Wayne Berger, City of Cuero

Kathy Roecker, City of Kyle

Mayor S.H. "Steve" Sucher

*All meeting materials are available for the public at: <http://www.quadalupeRFPG.org>*

**AGENDA ITEM NO. 1: Call to Order**

Chairman Miller called the meeting to order at 2:01 PM. Lauren Willis called roll of the planning group members to record attendance and a quorum was established.

**AGENDA ITEM NO. 2: Welcome**

Chairman Miller welcomed members to the meeting.

**AGENDA ITEM NO. 3: Approval of minutes from the May 3, 2023 Region 11 RFPG Meeting.**

Chairman Miller opened discussion on approving the minutes from the May 3, 2023 Region 11 RFPG Meeting.

A motion was made by Ron Fieseler to approve the May 3, 2023 Region 11 RFPG Meeting minutes. John Johnston seconded the motion. The meeting minutes were approved by consensus.

**AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chair Updates**

Chairman Miller updated the RFPG on the following items.

- The TWDB reviewed the Regional Flood Plan submitted in January and approved the deliverable on May 4, 2023.
- Ron Fieseler, representing the Water Districts category submitted his resignation as he is retiring. Chairman Miller overview the definition of Water Districts, thanked Mr. Fieseler for his service and reviewed that an action item will be placed on the next agenda to fill the open Executive Committee vacancy.

**AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates**

Ryke Moore stated that the TWDB would be approving the Regional Flood Plans at the July 25<sup>th</sup> Board Meeting.

**AGENDA ITEM NO. 6: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates**

Lauren Willis reviewed the timeline for closing out the first cycle and actions to be taken to start the second cycle.

**AGENDA ITEM NO. 7: Discussion and potential action regarding the solicitation to fill the vacant voting position in the Industries interest category.**

Chairman Miller opened discussion on the one nomination received.

A motion was made Doug Sethness to fill the vacant voting position in the Industries interest category with Matt Koone. Annalisa Peace seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 8: Discussion and potential action regarding administrative expenses to be submitted to the Texas Water Development Board for reimbursement.**

Lauren Willis reviewed the administrative costs for FY23Q3 (March 1, 2023 – May 31, 2023) and FY23Q4 (June 1, 2023 – August 31, 202).

A motion was made by Ken Gill to approve the administrative expenses for FY23Q3 and FY23Q4 for reimbursement. Tara Bushnoe seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 9: Discussion and potential action selecting a planning group sponsor to act on behalf of the regional flood planning group.**

Chairman Miller opened discussion on selecting a planning group sponsor.

A motion was made by Ken Gill to nominate the Guadalupe-Blanco River Authority as the planning group sponsor. John Johnston seconded the motion. The motion passed by unanimous consent.

**AGENDA ITEM NO. 10: Discussion and potential action authorizing the RFPG sponsor to apply or request for grant funds and enter into a contract with the TWDB on behalf of the RFPG.**

Chairman Miller opened discussion on authorizing the RFPG sponsor to apply or request for grant funds.

A motion was made by Tara Bushnoe to authorize GBRA to apply or request for grant funds. Brian Perkins seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 11: Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule.**

Jay Scanlon with Freese & Nichols, Inc. (FNI) overviewed the agenda.



**a. Discussion and potential action on recommending additional Flood Mitigation Actions in the Amended 2023 Guadalupe Regional Flood Plan.**

Jay Scanlon with FNI reviewed the three additional Flood Mitigation Actions to be included in the amended Flood Plan.

A motion was made by Brian Perkins to add the three additional Flood Mitigation Actions to the Amended 2023 Guadalupe Regional Flood Plan. Doug Sethness seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**b. Discussion and potential action regarding budget memorandum No. 2 to be submitted to the Texas Water Development Board.**

No Action taken on this agenda item. The Budget memorandum is not needed.

**c. Discussion and potential action adopting the Amended Guadalupe Regional Flood Plan approving for submittal to the TWDB by July 14, 2023.**

Jay Scanlon with FNI reviewed key changes in the July 2023 Amended Plan. Chairman Miller opened discussion.

A motion was made by Kimberley Meitzen to adopt the Amended Guadalupe Flood Plan approving for submittal to the TWDB by July 14, 2023. Doug Sethness seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 12: Consider date and agenda items for next meeting**

The next meeting will not be held until Spring of 2024 and will most likely go to a quarterly basis instead of monthly.

**AGENDA ITEM NO. 13: Public General comments (Public comments limited to 3 minutes per speaker)**

Ron Fieseler thanked GBRA staff for helping support the Flood Planning process. The Flood Planning Group thanked Ron for his service.

**AGENDA ITEM NO. 14: Adjourn**

Ron Fieseler made a motion to adjourn. The motion was seconded by Doug Sethness. The motion passed by unanimous consent.

The meeting adjourned at 2:53 PM by Chairman Miller.

*Approved by the Region 11 Guadalupe RFPG at a meeting held on XX.*

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Brian Perkins, SECRETARY

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Doug Miller, CHAIR

## Agenda Item 4


Discussion and potential action to consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in Region 11 per Texas Administrative Code §361.12(a)(3)



# **Region 11 Guadalupe**


**Regional Flood Planning Group Meeting  
September 11, 2023**

**Item 4**



**Item 4**  
**Consider Region-Specific  
Public Notice Requirements for  
Next Planning Cycle**

Discussion and potential action



# General Notice Requirements

## 31 TAC 361.21 Notice Requirements

- Must provide minimum notice
  - 7 days for Regular meetings
  - 14 days for Pre-planning Public meetings and other required meetings
  - 30 days for first public meeting on the Draft Regional Flood Plan
- Must post notice on RFPG-maintained website and with the Secretary of State
- Must solicit interested public parties and maintain email list for electronic notification if requested
- Must provide notice to stakeholders, voting/ non-voting members, adjacent RFPGs
- Meeting materials posted in advance and after public meetings on the RFPG website

REGION 11 GUADALUPE REGIONAL FLOOD  
PLANNING GROUP – PUBLIC INVOLVEMENT  
PLAN

*Prepared for the Guadalupe Regional Flood Planning Group*

*Prepared by Freese and Nichols, Inc.*



*TWDB Contract No. 2101792496*

September 2021

# Region 11 Guadalupe Regional Flood Planning Group – Public Involvement Plan



# Region 11 Notification Methods

- Email blasts
- Social Media
- Guadalupe RFPG Website
- Press Releases
- Virtual Public Meeting (Pre-Planning)





# Region 11 Notification Methods

## Methods of Notification for Region 11 Guadalupe RFPG

- Maintained a comprehensive stakeholder contact list
  - 600+ stakeholders including:  
Legislators – Governor, Lieutenant Governor, Speaker of the House of Representatives, Senators, and Representatives, County Judges and County Commissioners, Mayors, City Councilmembers, and City Administrators/Managers, County Floodplain Administrators, Emergency Management staff, County Engineers, County Public Works Directors, City Public Works Directors, Fire Chiefs, River Authorities, Council of Governments, Groundwater Conservation Districts, Regional Water Planning Group members, Environmental Organizations
  - Updated stakeholder contact list monthly – replaced “bounce backs”

# Region 11 Notification Methods

## Regular Monthly meetings

- Email blasts were sent to every stakeholder on contact list, including COGs, River Authorities, Regions 10 and 12: 7-days in advance
- Posted meeting announcements on GBRA social media accounts
- Included notices on Guadalupe RFPG Website

## Pre-Planning and Other Required Meetings

- Other meetings includes Goals, Process for ID'ing FMEs, FMSs, and FMP. Approval of final RFP, RFP Amendments, and RFPG Membership changes
- Email blasts to every stakeholder 21-days in advance of meetings; 14-days in advance of meetings specifically for RFPG membership changes
- Reminder Email blast: 7-days in advance
- Social media posts: 7-days in advance
- Press release: 3-days in advance

## Draft Flood Plan

- Email blast to every stakeholder 7-days before 30-day notice requirement
- Reminder Email blast to every stakeholder 7-days in advance of public meeting
- Social media posts: 7-days in advance
- Press release: 3-days in advance



# Second Pre- Planning Public Meeting Email Blast

Greetings!

In 2019, in the wake of historic flooding, the Texas Legislature passed Senate Bill 8 initiating the first statewide flood planning effort. Subsequently, the Texas Water Development Board (TWDB) designated 15 planning area regions in the state including the Region 11 Guadalupe Regional Flood Planning Region. Region 11 is led by the Guadalupe Regional Flood Planning Group (RFPG) who will identify flood risks, establish flood mitigation and floodplain management goals, and recommend strategies, and projects to reduce flood risks in our communities in the Guadalupe River basin. With this information, the RFPG, with the assistance from the Freese and Nichols, Inc. (FNI) Team, will develop the Guadalupe Region Flood Plan.

A pre-planning meeting to obtain input from the public will be held at **4:00 p.m., Wednesday, August 4, 2021**, at:

Wimberley Community Center  
14068 Ranch Road 12  
Wimberley, TX 78676

The RFPG is hosting this August 4<sup>th</sup> meeting to hear from the public and stakeholders about flood prone areas that need to be addressed and flood management evaluations or projects that either exist or need to be developed. For the planning process to be successful and for local projects to be considered for state funding, it is critical that those projects are included in the regional flood plan. This pre-planning meeting is open to the public and will be held following a regularly scheduled RFPG meeting.

For more information on the project, please refer to the attached project summary that addresses state and regional flood planning in Texas, the RFPG, the planning timeline, and opportunities for public input.

Questions about this planning process should be directed to either Ms. Lauren Willis, GBRA Project Lead, Ms. Lauren Willis, or Mr. Jay Scanlon, Project Manager, FNI, at [comments@guadalupeRFPG.org](mailto:comments@guadalupeRFPG.org). If you no longer wish to receive these emails, please send a note to [comments@guadalupeRFPG.org](mailto:comments@guadalupeRFPG.org).

Further information can be accessed at the Guadalupe Regional Flood Plan website at: [www.guadalupeRFPG.org](http://www.guadalupeRFPG.org).

We appreciate your consideration and participation and look forward to working with you!



# Reminder Virtual Public Meeting Email Blast

## Greetings!

As a reminder, if you were not able to join us in Wimberley for the in-person Guadalupe RFPG Pre-Planning Public Meeting, you can still provide comments or share data by visiting the Virtual Public Meeting at the link below:

[https://www.blantonassociates.com/GBRA\\_Pre-Planning\\_vpm/](https://www.blantonassociates.com/GBRA_Pre-Planning_vpm/)

The Guadalupe RFPG provided this virtual meeting option to allow the public and stakeholders additional time to participate in this pre-planning process. Through August 18, 2021 you can view the virtual meeting room and provide comments and upload data. After August 18<sup>th</sup>, you will be able to view the information in the virtual meeting room but will not be able to add comments or share data through this platform.

If you have any questions on how to use the virtual meeting platform, please contact Ms. Gilysa Garcia, Blanton & Associates, Inc. at (512) 829-7133 for assistance.

If you have any questions about the flood planning process, please send a note to [comments@guadalupeRFPG.org](mailto:comments@guadalupeRFPG.org).

We look forward to your participation.

# Second Guadalupe RFPG Pre- Planning Public Meeting Attendance

**August 4, 2021 (In-person)**

<b>Total Number of Attendees</b>	<b>61</b>
<b>RFPG Members Present</b>	<b>16</b>
<b>Elected Officials Present</b>	<b>7</b>
<b>Members of the Public Present</b>	<b>32</b>
<b>GBRA Staff Members Present</b>	<b>1</b>
<b>Consultant Team Members Present</b>	<b>8</b>



**26 attendees noted they received meeting announcement via email**

## Second Guadalupe RFPG Pre-Planning Public Meeting August 4 – August 18, 2021 (Virtual Public Meeting)

- Virtual Public Meeting (VPM) room expanded public participation opportunities in flood planning process
- Average time a user spent in VPM room was 6 minutes and 43 seconds

### Overall Participation in Second Pre-Planning Public Meeting

- 126 stakeholders: in-person (39) and virtual (87)
- 16 stakeholders provided comments in-person or VPM room






# Draft Flood Plan Notification Requirements

## 31 TAC 361.21 Requirements

For meetings at which the planning group will take **public input related to the RFPG's draft RFP** per TWC 16.062(f) - (g), the following additional public notice provisions must be met:

- The draft RFP must be made available for public inspection online for 30 days prior to the first meeting, if more than one meeting is held, and 30 days following the first meeting
- At a minimum, notice must be provided at least 30 days prior to the first meeting
- Notice must be provided to all adjacent RFPGs
- Notice of the meeting must include a summary of the regional flood plan
- Notice must include information on how the public may submit comment
- A hard copy of the draft RFP must be made available for public inspection in at least three publicly accessible locations within the FPR for at least 30 days prior to the first meeting and 30 days following the first meeting
- Written comment must be accepted for consideration for at least 30 days prior to the first meeting and at least 30 days following the first meeting for consideration and response prior to adoption of the final plan under §361.50 of this title and oral Comment must be accepted during the meeting.



# Region 11 Notification Methods



## Draft Flood Plan and Final Draft Flood Plan

### Two Public Input Meetings on draft Flood Plan: Kerrville and Victoria

- Three Social Media postings
- Three Email blasts using stakeholder contact list
- Three press releases
- Website update
- RFPG member network sharing

### Three Final Draft Plan Meetings: Regular RFPG meetings

- Social Media
- Website
- Email blasts using stakeholder contact list
- RFPG member network sharing



**First Comment Period**  
 Thirty-day Comment Period  
 August 8 – September 7, 2022

**Second Comment Period**  
 Thirty-day Comment Period  
 September 8 – October 7, 2022

**First Public Meeting: Kerrville**  
 September 7, 2022

**Second Public Meeting: Victoria**  
 September 21, 2022



Notifications	Date
<b>Issue Press Release #1</b>	<b><i>August 2, 2022</i></b>
<b>First Social Media Post</b> <ul style="list-style-type: none"> <li>• Describe draft plan available for public</li> <li>• Upcoming meetings on draft plan (Sept 7 and Sept 21)</li> <li>• Upcoming start of 60-day comment period.</li> </ul>	
<b>First Email blast</b>	
<b>Issue Press Release #2</b>	<b><i>August 31, 2022</i></b>
<b>Second Social Media Post</b> <ul style="list-style-type: none"> <li>• Describe draft plan available for public</li> <li>• Reminder of upcoming meetings on draft plan (Sept 7 and Sept 21)</li> <li>• Reminder about open comment period</li> </ul>	
<b>Second Email blast</b>	
<b>Issue Press Release #3</b>	<b><i>September 14, 2022</i></b>
<b>Third Social Media Post</b> <ul style="list-style-type: none"> <li>• Describe draft plan available for public</li> <li>• Reminder of upcoming meeting on draft plan (Sept 21)</li> <li>• Reminder of end of comment period</li> </ul>	
<b>Third Email blast</b>	



# REMINDER - PUBLIC MEETING

## Region 11 - Guadalupe Regional Flood Planning Group

**When: Wednesday, September 21, 2022, at 4:30 PM**

**Where: University of Houston - Victoria Northwest Campus  
1604 E. Airline Road  
Victoria, TX 77901**

The Guadalupe Regional Flood Planning Group (RFPG) will be holding this public meeting to obtain input on the Draft Guadalupe Regional Flood Plan. The meeting agenda, materials, and other details can be found at <http://guadalupefpg.org/>.

The public will be able to provide both oral and written comments. Written comments can also be submitted during the comment period (August 8, 2022 - October 7, 2022) via U.S. mail, email, or the Guadalupe RFPG website.

We look forward to your participation at this meeting on Wednesday, September 21st.

# Public Meetings and Summary of Comments on the Draft Plan



Summary of Attendees	
Citizens and local government officials	23
Elected Officials	3
Media	4
Total	30

- Most attendees noted they received meeting announcement via email
- Media noted they received notice via press release
- Media attendees included representatives from Kerrville Daily Times, West Kerr Current, and the Hill Country Community Journal

Summary of Comments on the draft Flood Plan	
Verbal comments provided at public meetings	5
Written comments received during 60-day comment period	5
Written comments received after October 7, 2022	3
Total	13

- 60-day comment period: August 8 through October 7, 2022

Public general comments – limit 3 minutes per person

Agenda Item 5

Adjourn

Agenda Item 6