

**Meeting Minutes**  
**Region 11 Guadalupe Regional Flood Planning Group Meeting**  
**June 27, 2023 at 2:00 PM**

**Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Doug Miller Melissa Reynolds*	<i>Agricultural</i>	X
John Johnston	<i>Counties</i>	X
Lon Shell	<i>Counties</i>	X
Bobby Christmas	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	X
Doug Sethness Jennifer Urban*	<i>Flood districts</i>	X
Vacant	<i>Industries</i>	
Joseph Pantalion John Espinoza*	<i>Municipalities</i>	*
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe	<i>River Authorities</i>	X
Gian Villarreal Tami Norton*	<i>Small Business</i>	X
Ronald (Ron) Fieseler Ben Eldridge*	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( )/ Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	X
Hollie Hischer Bierbauer	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	
Ryke Moore	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Don Durden	Public	X
Doris Cooksey	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **13**

Number required for quorum per current voting positions of 15: **8**

**Other Meeting Attendees:**

Lauren Willis, GBRA (Facilitator)

Carl Westergard, GBRA (IT)

Jay Scanlon, Freese & Nichols, Inc.

Adam Conner, Freese & Nichols, Inc.

Morgan White, Freese & Nichols, Inc.

Allison Hand, Freese & Nichols, Inc.

Elise Arceneaux, Freese & Nichols, Inc.

Daniel Harris, Scheibe Consulting

Sage Counts, Scheibe Consulting

Velma Danielson, Blanton & Associates

Dennis Engelke, Caldwell County

Bill Barker, Great Springs Project

Kelly Fuller, Guadalupe County

Ben Eldredge, Cow Creek GCD

Tim Crow, City of Gonzales

Carly Farmer, City of New Braunfels

Wayne Berger, City of Cuero

Kathy Roecker, City of Kyle

Mayor S.H. "Steve" Sucher

*All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>*

**AGENDA ITEM NO. 1: Call to Order**

Chairman Miller called the meeting to order at 2:01 PM. Lauren Willis called roll of the planning group members to record attendance and a quorum was established.

**AGENDA ITEM NO. 2: Welcome**

Chairman Miller welcomed members to the meeting.

**AGENDA ITEM NO. 3: Approval of minutes from the May 3, 2023 Region 11 RFPG Meeting.**

Chairman Miller opened discussion on approving the minutes from the May 3, 2023 Region 11 RFPG Meeting.

A motion was made by Ron Fieseler to approve the May 3, 2023 Region 11 RFPG Meeting minutes. John Johnston seconded the motion. The meeting minutes were approved by consensus.

**AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chair Updates**

Chairman Miller updated the RFPG on the following items.

- The TWDB reviewed the Regional Flood Plan submitted in January and approved the deliverable on May 4, 2023.
- Ron Fieseler, representing the Water Districts category submitted his resignation as he is retiring. Chairman Miller overview the definition of Water Districts, thanked Mr. Fieseler for his service and reviewed that an action item will be placed on the next agenda to fill the open Executive Committee vacancy.

**AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates**

Ryke Moore stated that the TWDB would be approving the Regional Flood Plans at the July 25<sup>th</sup> Board Meeting.

**AGENDA ITEM NO. 6: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates**

Lauren Willis reviewed the timeline for closing out the first cycle and actions to be taken to start the second cycle.

**AGENDA ITEM NO. 7: Discussion and potential action regarding the solicitation to fill the vacant voting position in the Industries interest category.**

Chairman Miller opened discussion on the one nomination received.

A motion was made Doug Sethness to fill the vacant voting position in the Industries interest category with Matt Koone. Annalisa Peace seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 8: Discussion and potential action regarding administrative expenses to be submitted to the Texas Water Development Board for reimbursement.**

Lauren Willis reviewed the administrative costs for FY23Q3 (March 1, 2023 – May 31, 2023) and FY23Q4 (June 1, 2023 – August 31, 2023).

A motion was made by Ken Gill to approve the administrative expenses for FY23Q3 and FY23Q4 for reimbursement. Tara Bushnoe seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 9: Discussion and potential action selecting a planning group sponsor to act on behalf of the regional flood planning group.**

Chairman Miller opened discussion on selecting a planning group sponsor.

A motion was made by Ken Gill to nominate the Guadalupe-Blanco River Authority as the planning group sponsor. John Johnston seconded the motion. The motion passed by unanimous consent.

**AGENDA ITEM NO. 10: Discussion and potential action authorizing the RFPG sponsor to apply or request for grant funds and enter into a contract with the TWDB on behalf of the RFPG.**

Chairman Miller opened discussion on authorizing the RFPG sponsor to apply or request for grant funds.

A motion was made by Tara Bushnoe to authorize GBRA to apply or request for grant funds. Brian Perkins seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 11: Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule.**

Jay Scanlon with Freese & Nichols, Inc. (FNI) overviewed the agenda.

**a. Discussion and potential action on recommending additional Flood Mitigation Actions in the Amended 2023 Guadalupe Regional Flood Plan.**

Jay Scanlon with FNI reviewed the three additional Flood Mitigation Actions to be included in the amended Flood Plan.

A motion was made by Brian Perkins to add the three additional Flood Mitigation Actions to the Amended 2023 Guadalupe Regional Flood Plan. Doug Sethness seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**b. Discussion and potential action regarding budget memorandum No. 2 to be submitted to the Texas Water Development Board.**

No Action taken on this agenda item. The Budget memorandum is not needed.

**c. Discussion and potential action adopting the Amended Guadalupe Regional Flood Plan approving for submittal to the TWDB by July 14, 2023.**

Jay Scanlon with FNI reviewed key changes in the July 2023 Amended Plan. Chairman Miller opened discussion.

A motion was made by Kimberley Meitzen to adopt the Amended Guadalupe Flood Plan approving for submittal to the TWDB by July 14, 2023. Doug Sethness seconded the motion. The vote passed by a vote of 13 Ayes, 0 Nays.

**AGENDA ITEM NO. 12: Consider date and agenda items for next meeting**

The next meeting will not be held until Spring of 2024 and will most likely go to a quarterly basis instead of monthly.

**AGENDA ITEM NO. 13: Public General comments (Public comments limited to 3 minutes per speaker)**

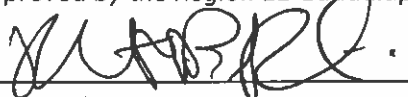
Ron Fieseler thanked GBRA staff for helping support the Flood Planning process. The Flood Planning Group thanked Ron for his service.

**AGENDA ITEM NO. 14: Adjourn**

Ron Fieseler made a motion to adjourn. The motion was seconded by Doug Sethness. The motion passed by unanimous consent.

The meeting adjourned at 2:53 PM by Chairman Miller.

*Approved by the Region 11 Guadalupe RFPG at a meeting held on XX.*

  
Brian Perkins, SECRETARY

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Doug Miller, CHAIR