

**Meeting Minutes**  
**Region 11 Guadalupe Regional Flood Planning Group Meeting**  
**November 4, 2020**  
**1:00 PM**  
**GoToWebinar Virtual Meeting**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent ( ) / Alternate Present (*)</u>
Doug Miller	<i>Agricultural interests</i>	X
John Johnston	<i>Counties</i>	X
Annalisa Peace	<i>Environmental interests</i>	X
Beth Parker	<i>Flood districts</i>	
Kevin Stone	<i>Industries</i>	
Joseph Pantalion	<i>Municipalities</i>	X
Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins	<i>River authorities</i>	X
Gian Villarreal	<i>Small business</i>	X
Ronald Fieseler	<i>Water districts</i>	X
Joseph McDaniel	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( )/ Alternate Present (*)</u>
Sue Reilly	Texas Parks and Wildlife Department	X
Natalie Johnson	Texas Division of Emergency Management	X
Jami McCool	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	X
Kris Robles	General Land Office	X
Morgan White	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **9**

Number required for quorum per current voting positions of 12: **7**

**Other Meeting Attendees: \*\***

Matt Nelson, TWDB (Meeting Facilitator)  
 Brooke Paup, TWDB Board Member  
 James Bronikowski, TWDB  
 Reem Zoun, TWDB  
 Hayley Gillespie, TWDB  
 Kathleen Ligon, TWDB  
 Patrick Lopez, TWDB

Renate Kaaa, TWDB  
 Anna Gonzalez, TWDB  
 Steven Richter, TWDB  
 Ryke Moore, TWDB  
 Jim Carrillo  
 Stephanie Castillo  
 Jamie Childers

Adam Conner, Freese and Nichols  
C. Rich Cramer  
Cindy Engelhardt  
Lauren Gonzalez  
Bobby Gore  
Stephanie Griffin  
Charles Hastings  
Tina Hendon  
Jeff Henson  
Bret Higginbotham  
Paula Jo Lemonds  
Christian Lentz  
Josh Logan

Tami Norton  
Marci O'Connell  
Melissa Reynolds  
Paul Robinson  
Andrew Smith  
Jacque Thomas  
Sam Vaugh  
David Villarreal  
Christine Westerman  
Melinda Austin  
Justin Baker  
Amin Kiaghadi  
Justin Murray

\*\*Meeting attendee names were gathered from those who entered information for joining the GoToWebinar meeting.

*All meeting materials are available for the public at:*  
<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

**AGENDA ITEM NO. 1: Call to Order**

Matt Nelson called the meeting to order at 1:06 PM. A roll call of the planning group members was taken to record attendance and a quorum was established prior to calling the meeting to order.

**AGENDA ITEM NO. 2: Welcome, Meeting Facilitation Information and Instructions**

Matt Nelson, TWDB Board Member Brooke Paup, and Reem Zoun welcomed members to the meeting. Matt Nelson provided meeting facilitation information and instructions.

**AGENDA ITEM NO. 3: Member Introductions**

Each present voting and non-voting member of the Region 11 Guadalupe RFPG introduced themselves.

**AGENDA ITEM NO. 4: Regional Flood Planning Overview Presentation**

Matt Nelson and Reem Zoun presented an overview of the regional flood planning process.

**AGENDA ITEM NO. 5: Discussion of group bylaws and consider adopting group bylaws**

Matt Nelson presented the model bylaws provided by the TWDB for the RFPG to consider adopting and opened discussion on adopting group bylaws.

After discussion, the bylaws were edited to replace “Model RFPG” with “Region 11 Guadalupe RFPG” throughout. Additionally, the members discussed and made edits to the model bylaws regarding the following topics: maximum number of voting members, officer selection, and amending the bylaws.

The members discussed adding voting members, voting requirements, and designating alternates. No changes were made regarding these topics.

A motion was made by Doug Miller to adopt the bylaws as amended.

The motion was seconded by Ronald Fieseler.

The vote to adopt the group bylaws as amended passed by a vote of 9 Ayes.

**AGENDA ITEM NO. 6: Consider nominating and electing regional flood planning group Chair or Interim Chair**

Matt Nelson described the Chair/Interim Chair election process and opened the floor to nominations for the Chair or Interim Chair position.

A nomination of Doug Miller as the Chair was made by Joseph McDaniel.

The vote to select Doug Miller as Chair of Region 11 Guadalupe RFPG passed by a vote of 9 Ayes.

The group then took a 5-minute recess.

**AGENDA ITEM NO. 7: Consider selecting a planning group sponsor to act on behalf of the regional flood planning group**

Matt Nelson listed the entities that had expressed interest in serving as the Region 11 Guadalupe RFPG’s planning group sponsor.

These interested entities included:  
Guadalupe-Blanco River Authority  
Kerr County

Doug Miller opened the floor to public comments. No public comments were given.

Doug Miller opened discussion on selecting a planning group sponsor to act on behalf of the RFPG.

Brian Perkins stated the Guadalupe-Blanco River Authority's interest in supporting the Region 11 Guadalupe RFPG.

A motion was made by Joseph McDaniel to select Guadalupe-Blanco River Authority as the designated planning group sponsor for Region 11 Guadalupe RFPG.

Ronald Fieseler seconded the motion.

The vote to select Guadalupe-Blanco River Authority as the planning group sponsor to act on behalf of the RFPG passed by a vote of 9 Ayes.

**AGENDA ITEM NO. 8: Consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in the region per 31 Texas Administrative Code §361.12(3).**

Matt Nelson described existing notice requirements. No public comments were given.

Doug Miller opened discussion on identifying additional, region-specific public notice requirements. The members discussed posting meeting materials.

A motion was made by Annalisa Peace to post meeting materials at least five days prior to RFPG meetings, or whenever members received the materials, whichever is earlier. The motion did not receive a second.

No action was taken. Doug Miller closed discussion on AGENDA ITEM NO. 8.

**AGENDA ITEM NO. 9: Consider authorizing the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG**

Matt Nelson introduced the agenda item and Doug Miller opened discussion on authorizing the RFPG sponsor to apply for grant funds and to enter into a contract with the TWDB on behalf of the RFPG.

No points nor comments/concerns were brought forth during open discussion.

A motion was made by Joseph Pantalione to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG.

The motion was seconded by Joseph McDaniel.

The motion passed by unanimous consent.

**AGENDA ITEM NO. 10: Discussion of necessary additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region**

No public comments were given.

Doug Miller opened discussion additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region.

The members discussed adding additional members from the following interest categories: river authorities (specifically the Upper Guadalupe River Authority), counties, municipalities, and public. The members also discussed adding a non-voting member liaison with the Region 12 San Antonio RFPG.

No action was taken. Doug Miller closed discussion on AGENDA ITEM NO. 10.

**AGENDA ITEM NO. 11: Consider initiating RFPG solicitation process for individuals to fill vacant required voting member positions**

Matt Nelson introduced the agenda item. No public comments were given.

Doug Miller opened the floor to discussion on initiating RFPG solicitation processes for individuals to fill the vacant required voting member position. The current vacant, required voting position for Region 11 Guadalupe RFPG is:

Currently Vacant:        *Electric Generating Utilities*

The members discussed the process for filling the vacancy and potential electric generating interests in the region.

Brian Perkins made a motion to initiate the solicitation process for individuals to fill the vacant required voting member position.

The motion was seconded by John Johnston.

The vote to initiate the RFPG solicitation process passed by a vote of 9 Ayes.

**AGENDA ITEM NO. 12: Receive general public comments (Public comments limited to 3 minutes per speaker)**

No public comments were given.

**AGENDA ITEM NO. 13: Consider date and agenda items for next meeting**

Doug Miller opened discussion to consider the date and agenda items for the next meeting.

Brian Perkins made a motion to hold the next Region 11 Guadalupe RFPG meeting at December 2, 2020 at 2:00 PM at the Guadalupe-Blanco River Authority offices with the ability to attend in person or virtually.

The motion was seconded by John Johnston.

The motion passed by unanimous consent.

Potential agenda items for the next meeting include officer and executive committee member elections and presentation by the TWDB and other entities, as necessary.

**AGENDA ITEM NO. 14: Adjourn**

The members discussed the required Open Meetings Act and Public Information Act trainings.

Joseph McDaniel made a motion to adjourn.  
The motion was seconded by Ronald Fieseler.  
The motion passed by unanimous consent.

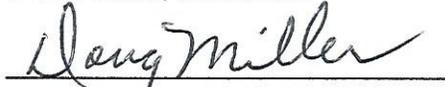
The meeting adjourned at 3:46 PM by Doug Miller.

*Approved by the Region 11 Guadalupe RFPG at a meeting held on 12/2/2020.*

R Brian Perkins

Digitally signed by R Brian Perkins  
DN: C=US, E=bperkins@gbra.org, O=GBRA,  
OU=Engineering, CN=R Brian Perkins  
Reason: I attest to the accuracy and integrity of this  
document  
Date: 2020.12.03 11:31:53-0600

Brian Perkins, SECRETARY



Doug Miller, CHAIR